

Moorhead Memo

December 2003

Editor: Larry L. Ridgway



THE VIEW FROM MY WINDOW ***By Rick Murphy*** ***Property Manager***

The Pittsburgh General Services Administration Office lost a good friend and valued colleague when Mike Brining passed away on September 22, 2003. Mike worked as a Maintenance Mechanic with GSA since 1983, leaving in 2000 for health reasons. Unfortunately, the end occurred, too quickly, after a difficult three-year fight with cancer. Mike originally began his career with GSA Fleet Management Service and transferred to our mechanical shop in 1983. Mike worked on the

heating and air conditioning equipment at the various GSA managed buildings in

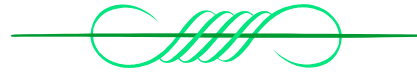
the Pittsburgh area including the Moorhead Federal Building. He is survived by a loving wife Eileen, and a son Michael. The many friends and all who knew Mike will miss him very much.



To better serve you, our tenants, we at GSA recently promoted one of our top mechanics into the position of Building Management Specialist. Don Deering has been the assistant mechanical supervisor since the mid 1990's. Prior to taking that position, Don was one of our finest building mechanics that worked hard to keep you comfortable.



He will now utilize his extensive knowledge of mechanical systems and building operations to monitor the building renovation project when the work begins. In the interim Don is located in the building management office in room 1301 and he is ready to assist you with any concerns you may have regarding building operations.



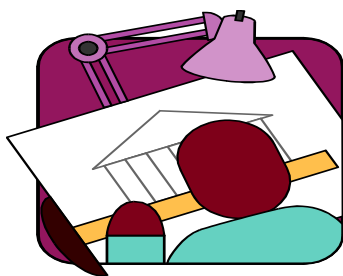
We would also like to introduce the newest member of the Pittsburgh GSA staff. Her name is Natalie Slevin, who joined us as a Building Management Intern on October 6, 2003. Natalie will be busy learning the ins and outs of government property management, so you will not be seeing much of her in the building for a while.

But after she completes her formal training you will be seeing quite a lot of her around the building. Natalie is a 2003 graduate of the University of Pittsburgh with a degree in finance. Natalie grew up in Ellwood City as the middle child in a family of three. She is single, but not for long, as she has scheduled a September 2004 wedding. Natalie resides in the North Hills section of Pittsburgh.



Don't forget, I am always seeking your input on how to make the Moorhead Federal Building a better place to work. If you have an idea or concern just call me at 412-395-4823





RIGHT ON SCHEDULE

By Rick Murphy

The major renovation project scheduled for the Moorhead Federal Building is moving along as expected.

After many months of design and construction the swing space is starting to take shape. Here are the highlights of the recently completed Phase I swing space construction.

On November 20 & 21, 2003, the IRS moved the call center off the 22nd and 23rd floors to the 7th and 8th floors. They are scheduled to be fully operational by December 15, 2003, and will be ready to serve the taxpayer for the filing season that gets going in earnest in January. The IRS also moved two smaller offices to lease space at the Liberty Center complex. Those folks will be returning to the Moorhead Building when their space is finished in a few years.

The US Probation Office moves off the 22nd floor to leased space in the old Chamber of Commerce Building on December 13, 2003. They will not return to the Moorhead Federal Building, but will move into their new space in the US Post Office & Courthouse when it is completed in 2005.

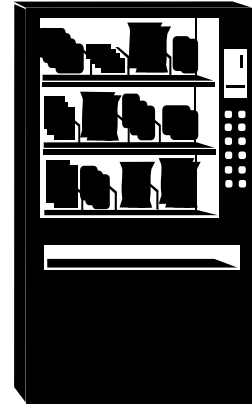
The Immigration Service moves from the 21st and 3rd floors to new building being constructed for them on Pittsburgh's south side in January 2004.

The Alcohol Tobacco and Firearms office moves from the 21st floor to the 3rd and 6th floors on January 16, 2004.

Our 22nd floor conference room will close on January 12, 2004, to make the move to the 1st floor in the old bookstore on January 16, 2004. That space will be available for use by the tenants January 20, 2004.

The Source Selection Committee is in the final stages of choosing the prime contractor and we expect final bids in January, with a contract being awarded in February. The heavy construction will be in full force by the spring of next year





Vending Machines

Rick Murphy

There is nothing like a cold drink or a good candy bar in the middle of the afternoon to get you through the rest of the day. But did you know that the money you spend in the vending machines in federal space goes to help someone?

That 's right, all vending in federally controlled (owned or leased) space provides income to a visually impaired person. Under the provisions of the Randolph-Sheppard Act, all vending in federally occupied space where 100 or more employees are located is the exclusive concession of a visually impaired individual. So anyone who is purchasing a coke or snickers bar provides income to Brian Webber, the operator of the snack stand on the second floor. In addition those agencies wishing to place a vending machine in their break rooms must arrange for the servicing of that machine through Brian.





Christmas Shopping Safety

By Dan Campeau FPS

Using common sense while shopping will lessen the odds of being a crime victim.

Please look at the following tips for Shopping Safety:

1. Tell someone where you are going and when you will return. If your shopping spree is longer than expected let someone know.
2. Park in a well-lit area of the parking lot especially if it could be dark by the time you left the mall/store.
3. If you see any suspicious vehicle, or persons hanging around the parking lot of the mall let Security know.

When you go back to your vehicle make sure your keys are in your hand ready to open your doors. Before entering your vehicle look around on the floor in the backseat area and make sure no one is there. The holidays are just around the corner. With the hustle and bustle of getting to the mall and finding the right gifts for our loved ones many times we forget about **“SAFETY”**.

DO NOT ENTER YOUR VEHICLE IF YOU SEE ANYTHING OUT OF THE ORDINARY, CALL POLICE OR MALL SECURITY.

4. Always shop with someone, you are safer in numbers.

Don't be a statistic this Holiday Season.



Elevator Notice Plaques.

By Doug Baker

Any agencies that have a notice they would like to install in the elevators please contact Doug Baker in the GSA office in room 1301. In order for any agency to use the GSA notice plaques they must first request it in writing. We will be happy to post your notices, and we will remove them at the appropriate time, also. Any questions, please call Doug Baker at 412-395-5887.



Lose One, Gain One

By Doug Baker

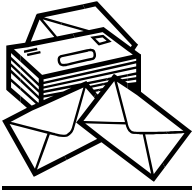
Our always friendly and helpful nurse Becky Buckley is gone. November 14, 2003 was her last day. Becky had only been with us since June 2002, but in that short time she made lots of friends.

She has decided to be a stay-at-home mom. For those of you that didn't get to say, "Thanks" and "Good-bye" she will be filling in occasionally when the current nurse is off.

Her replacement is Jeanine Reid. Jeanine comes to the Moorhead Federal Building after 13 years as a nurse at Sewickley Valley Hospital.

(Becky on left, Jeanine on right)





Free Space Available!

Are you a representative of a Federal agency in Pittsburgh?
Do you have an event or program that you would like to bring to the attention of the Federal community? Perhaps GSA can help by publishing your item in the Moorhead Memo! Please contact Larry Ridgway with GSA at (412) 395-4300 for further information.

SERVICE CALLS ? ? ?

Call GSA @ (412) 395-4300
